



Dear Parents,

The Parkway School PTO is hosting its annual Fun Run on **Monday, May 14** (Rain Date May 21). The purpose of this fundraiser is to raise money to support ongoing activities, curriculum requests and school equipment throughout the year. This will be our last major fundraiser this year, and we hope each student raises \$40. In addition, the run aims to highlight healthy living and wellness for our students. They will receive water, a healthy snack, and lap bracelets to celebrate their success.

In this Fun Run Packet you will receive:

Sponsor letter for Fun Run

This letter can be used to help students explain to sponsors why we are fundraising and what their donations are used for.

Donation/Pledge Form

This form is to help your child collect money from family, friends and company sponsors. The purpose of the chart is for us to accurately track your child's total amount for the Fun Run and to allow us to calculate winners.

Frequently Asked Questions

This sheet will explain and answer questions regarding our Fun Run Program.

Important Dates

This sheet is a reminder of the important dates for the Fun Run.

You can also find all these details on our website: parkwayschoolpto.weebly.com/fun-run.

Parents are encouraged to come out and walk/run with their child or volunteer to help tally laps; you will find the sign-up on the website.

Thank you,
Parkway PTO



Sponsor's Letter

Dear Sponsor,

The Parkway School PTO is having a Fun Run fundraiser on **Monday, May 14**. The purpose of this fundraiser is to raise money for students and the school and the event highlights healthy living. Below is a list of great things that the PTO has done for our school with proceeds this year.

- **Academic Award Prizes and Treats**
- **Scholarships for Afterschool**
- **Salary for a Reading Tutor**
- **Supported Bring a Vet to School Day**
- **Over \$12,000 on Curriculum and Classroom Support Items**
- **Field Trip Scholarships** (including 8th Grade trip and Sound of Sea trips)
- **Supported Kindergarten Orientation**
- **Spring Jump Fun Day**
- **Teacher Appreciation**
- **Prof Development for teachers**

To make all these activities happen, and to continue to support our school, we need your help raising money to aid the PTO. Our school has a Fun Run fundraising goal of \$12,000 and \$40/student. Moreover, we get prizes for bringing in more donations! We can earn individual prizes and classroom parties, and if we reach our school goal...then we can earn a school-wide popsicle party during our inflatable fun day on June 5!

I'm counting on you to help me raise money!

Please make **checks payable to Parkway School PTO**.

Also, if you work for a company that matches donations, that would help our school too. To do the matching, just turn in your company's completed matching info on the donation form. (Donations are tax deductible to Parkway School PTO – a 501c3) non-profit organization.)

Thank you for donating and helping me reach my goal of \$ _____!

(fill in your goal above)

Student's Name: _____



Parkway School

Monday, May 14

Rain Date May 21



Our school-wide goal is \$12,000

Goal per student approx. \$40

My goal is \$ _____

Estimated laps each child will run/walk = approx. 5—6 laps. A good amount to pledge per lap is \$3.00-\$5.00
Regardless of number of laps, the max donation per donor is \$50.00.

Donation/Pledge Form

Student's Name: _____ Grade: _____ Teacher: _____

PLEDGER'S NAME	EMAIL	PHONE	AMOUNT PLEDGED PER LAP (or flat donation)	AMOUNT RECEIVED

Donations are tax deductible. (Parkway PTO is a 501(c)(3) non profit organization). Receipts will be sent for amounts over \$100 upon request.
TOTAL \$ _____



Frequently Asked Questions

What is it? The Fun Run is a Parkway School PTO fundraiser. Students collect pledges/donations and turn them in over a two-week period, receive fun thank you prizes, and participate in a Fun Run during their PE time on Monday, May 14.

Who can donate/pledge? Students are encouraged to ask their parents, grandparents, aunts, uncles, neighbors, family friends, or anyone else who cares about their education, to contribute to the fun run. A sponsor letter is enclosed with sample wording for each student to send to their sponsors explaining our school goal. A quick and efficient way to reach a large number of people is through e-mail. Create a list of out-of-town and/or local friends and family and tell them about our Parkway School Fun Run. Let them know that they are not being asked to buy anything. This fundraiser is totally different!

When do I send in the form and money? Students will collect names of sponsors and donation amount from April 30—May 11. Students should bring their form to the FUN RUN event on Monday May 14 and the number of laps students run/walk will be transcribed onto their donation forms. Students then collect donations for the laps they ran and return all monies and form to Parkway School by Friday, June 1.

Is there a cap on donations per lap? Yes. Regardless of number of laps, the max donation per donor is \$50.00.

What does the PTO use funds for? We use funds on the following: * Academic Awards * Spring Showcase * School Musicals * Curriculum Support * Classroom Support * Scholarships for fieldtrips and afterschool * Outside area * Books * Prof Dev for teachers * Reading Tutor * Fall Festival * Kindergarten Orientation * Bring a Vet to School Day * JUMP Fun Day and so MUCH MORE!

How much do we need to raise? In order to meet our budget needs and continue to provide and improve great programs and events, Fun Run needs to raise \$12,000. This breaks down to \$40 per student.

How do the prizes work? Students earn prizes based on the total donations received, including matching funds. Everyone will receive lap bracelets for participating in the event. The students donating at the top level will receive a 1st place prize, 2nd place prize, 3rd place prize and a 4th place prize. Each class will have a chance to win classroom prizes of a pizza party, snow cone or ice cream party. There will also be a school-wide prize if we meet our goal of raising \$12,000.00.

When is the actual Fun Run event? On **Monday, May 14** Parkway students will participate in a Fun Run during their PE Time. Students will run/walk for 15-20 minutes around a track while parent volunteers count their laps. Every student will receive water and snack after their run. Students are encouraged to train by running at recess or with their families, and to set a personal goal for laps to run. We encourage parents to come out and watch or run with their child. If the weather does not permit us to have the fun run we will reschedule for May 21.

Who is running this event? This event is put on by the Parkway PTO. That means You! We can't make this event happen without many volunteers. Please consider volunteering! Volunteer opportunities include distributing water and snacks and counting laps for your child's class. More information will come before the event.

Who do I contact with questions? Please direct any questions to parkwayschoolpto@gmail.com.



Dates to Remember

April 27: Pledge Forms and Info packets come home.

April 30–May 11: Students and parents ask for donations from friends and family (per lap donation or a flat rate).

May 14: Students participate in the Fun Run during their regular PE class time. Please come out to support your child during their run! The running schedule is as follows:

- | | |
|--------------------------------|-----------------------------------|
| • 8:00-8:50: 7th Grade | • 11:25-11:55: Kindergarten/Pre-K |
| • 8:50-9:40: 6th Grade | • 12:05-12:35: 3rd Grade |
| • 9:45-10:15: 1st Grade | • 12:45-1:15: 5th Grade |
| • 10:20-10:50: 2nd Grade | • 1:20-1:50: 4th Grade |
| • 10:50-11:15: Volunteer Lunch | • 1:55-2:30: 8th Grade |

May 15–May 30: All funds need to be collected from sponsors.

June 1: Students need to have all funds turned in to Parkway School.

June TBD: Reward Assembly! Prizes distributed for highest donations. If we reach our goal of \$12,000, then we will have a special popsicle party on June 5 during our Spring Fun Day!

THANK YOU FOR YOUR SUPPORT!!